

# SNOW & ICE REMOVAL PROCEDURE

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Standing on the decision of the *Vice President of Finance and Administration* with the *Directors of Security* and the *Director of Facilities Management and Planning*, Facilities staff will be called in to prepare the campus to open as usual in the event of Snow or Ice.

## SECURITY

Security department will close off dangerous parking lots until they are made safe with plows and deicer and also cone off other potential hazards.

## GROUNDS CREW

Landscape Services Department will make their way to the most dangerous areas with (3) Kubota mowers/plows and (2) tractor plows. See "Priority Routes" listed below.

Go to driveway entrances and ensure that they are safe for entry.

After parking lots access entrances are taken care of, the plows will go to the major walkways and access points throughout campus. Make sure University Way is plowed and de-iced.

## FMP Support

One Two (2) man crew is to hand shovel and de-ice steps and building entrances of high concern. All steps should have a clear path next to the handrails.

One Two (2) man crew is to shovel and de-ice the main building access ways, stairs and walking paths, and shovel and de-ice the President's residence.

## ICE REMOVAL PROCEDURES

1. Work out from the Center of Campus to the exterior campus areas.
2. De-ice all steps and walk ways from the buildings to the parking lots.
3. De-ice parking lot entry ways cross walks and parking lot areas if needed.
4. De-ice the top of University Way and Mountain Avenue.
5. De-ice the steps at the dorm areas and walkways.
6. De-ice main Siskiyou Boulevard walkway and cross walks.
7. Thick ice in parking lots can be broken up with the steel plow.
8. Once the main campus parking lots and sidewalks are cleared, shovel and de-ice the President's residence driveway and walks.

## TRACTOR PLOWS:

### Jay Watkins

#### #1 Kubota

Plow up across Siskiyou, up Indiana turn right behind Suzy Dorms. Plow access road south of Susanne Homes Hall continuing to the back of science. Turn Down University Way and plow into the center of Campus. Pull the bollards at the Library and plow the Churchill Library Parking Lot # 18,19. Continue plowing towards the Health Center and around Cox Hall and the Dorms area. Then Head to the Main Parking areas, Lots 27, 30, 32, 21, 22, and 36.

### Chris Moore

#### #2 Kubota

Plow up Mountain Avenue and then turns into Lot 27 go across to University Way and down to Siskiyou. Turn Right onto Siskiyou and Plow Britt Parking lot #29. Plow the access behind Britt to the Center of Campus and then head back to University Way. Once University Way is clear, then start working on the Main roads and Parking Lots.

After Substantial completion of the essential areas of main campus; plow down to Greensprings, and then the Family Housing area.

**MOWER PLOWS:**

**Mike Oxendine**

**#1 Kubota**

Plow up the sidewalks to the NCV, plow NCV areas and McNeil, and walks to Greensprings and dining services, then up the East side of Indiana to Health Center, Cox Hall, Madrone, and Cascade.

**Kyle Riggs**

**#2 Kubota**

Plow up the West side of Indiana Street to access road south of Art East, continue plowing , Art East, Snyder Museum, Marian Ady, Library, Suzy, Churchill Hall, Britt Hall heading south to Hannan Library & Susanne Homes and Science.

**Tate Dunn**

**#3 Kubota**

Plow the sidewalk at the south side of Siskiyou accessing the center of campus to the east of Britt Hall. Plow Computer Science, Central Hall, Taylor Hall, Stevenson Union, Theater West, Music, Ed. Phyc., Plunket Center around Hannon Library, Central Hall and Britt Hall.

**SHOVEL SNOW OFF STEPS & SMALL SIDEWALKS, APPLY ICE MELT**

**Team #1**

**UTILITY TRUCK** – Clean snow & Ice from steps and entry to Central Hall, Britt Hall, Churchill, Hannon Library, Susanne Holmes, Madrone, Cascade Hall, Cox Hall, Student Health and Wellness Center, Art East, Snyder Museum, Marian Ady, Greensprings. Once the main campus is done, please go down to Family Housing and shovel the walks and de-ice.

**Team #2**

**UTILITY TRUCK** – Clean snow & Ice from steps and entry to Computer Science, Taylor Hall, Stevenson Union, Science, Theater, Music, Ed. Psych., Plunket Center and McNeal

Hall. Once the main campus is done, please go down to Family Housing and shovel the walks and de-ice.